SARS Alert
• **Product: SARS·ALRT**

SARS·ALRT is an Early Alert Referral System that helps promote student success and retention. This web-based software enables faculty and staff to identify students who are having difficulties and connect them with campus services that can provide appropriate interventions.
• SARS·ALRT

Students are alerted whenever they are identified as having a problem in one or more of the following areas:
• Academic – Poor performance as well as attendance
• Behavioral – Poor study skills, time management, etc.
• Personal – Financial concerns, outside work conflicts, etc.
• Enrollment – Enrolled but never attended or stopped attending
• SARS·ALRT Benefits

• Helps boost retention rates of at risk students
• System is easy to use
• Enhances intercommunication between instructors and student services
https://earlyalert.bakersfieldcollege.edu/SARSAAlert/Login.aspx

Early Alert Referral System

Please Log In

User Name

Password

Log In

Data is not uploaded yet therefore login is temporarily unavailable

* If SARS Alert is integrated into InsideBC, class roster, etc. there will be no login needed.
Early Alert - Welcome Information Screen

Bakersfield College is committed to student success and retention. Early Alert is a tool that allows us to identify students who are having academic difficulties and connect them with services to help them be successful.

Here's How it Works:

1. You identify students who are having difficulties in your class(es) using the Early Alert Referral Form.
2. An email is sent to the student, letting them know that you are concerned about their academic progress in your class. The email also encourages them to take advantage of services.
3. Additional emails are generated and forwarded to all the service areas available to help the student. Each of these areas follows up with the student.

Based off of the difficulties reported BC will create and implement intervention strategies to better assist students in acheiving their dreams.

Should you have any questions or need additional assistance with the Early Alert System, please contact Grace Commiso grace.commiso@bakersfieldcollege.edu (661) 395-4565 or (661) 395-4421.

*Confidentiality Disclaimer:* Information generated by the SARS-Alert tool is protected by student privacy and subject to FERPA protection. All care should be taken to protect information to ensure no unauthorized individual gain access to the information. This includes gaining access to your computer when you are logged into the SARS-Alert, printed materials generated from SARS-Alert, and conversations or written material that contains or references SARS-Alert information about an individual student. SARS-Alert information is to be used solely to enhance students' ability to succeed in college or enhance the SARS-Alert system.

If you do not uncheck this box you will receive this message each time you log into the system to create an alert.
Early Alert Referral Form

Student Information

<table>
<thead>
<tr>
<th>BCID</th>
<th>Student Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone</td>
<td>Email</td>
</tr>
</tbody>
</table>

Instructor / Course Information

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title</td>
<td>Section Number</td>
</tr>
</tbody>
</table>

Below is a list of concerns that may be inhibiting the student's success. Please select as many reasons as apply. The student will be notified that you are concerned.

Behavioral Concerns

- Difficulty Adjusting
- Disruptive Behavior
- Drastic or Sudden Personality Changes

Personal Concerns

- Needs Financial Assistance
- Student May Benefit from DSPS Services
- Student May Benefit from EOPS Services
- Drastic or Sudden Hygiene Changes
- Student Not Engaged or Connected in Class/Could Benefit from Habits of Mind
- Student May Benefit from Veterans Services

Academic Services

- EOPS
- Financial Aid
- CalWORKs
- Health Center/LCSW
- International Student Services
- Habits of Mind
- Veterans Services
- Counseling Services

This is the top half of the alert screen: students are found by their BCID or by selecting from class roster. *multiple students can be selected within one alert*
Bottom half of the alert screen!
* When a concern is selected the services will automatically be populated - see 2 examples on next slide.

Message to the Student * Additional instructions for the STUDENT (assignments due, make up work, etc.):  
*This section is sent to the students email – be cautious of wording

Message to Service Area(s)
* This section should not be seen by students only the services should receive it
Below is a list of concerns that may be inhibiting the student's success. Please select as many reasons as apply. The student will be notified that you are concerned about their academic performance and they will be contacted by the service areas that best match the concerns selected.

<table>
<thead>
<tr>
<th>Academic Concerns</th>
<th>Student Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Attending; Did Not Drop Class</td>
<td>Admissions &amp; Records</td>
</tr>
<tr>
<td>Missed Tests and Major Assignments</td>
<td>DSPS</td>
</tr>
<tr>
<td>Low Test Scores</td>
<td>EOPS</td>
</tr>
<tr>
<td>Lack of Participation in Class</td>
<td>Financial Aid</td>
</tr>
<tr>
<td>Excessive Absences</td>
<td>CalWORKs</td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>Academic Concerns</th>
<th>Student Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lack of Participation in Class</td>
<td>Admissions &amp; Records</td>
</tr>
<tr>
<td>Excessive Absences</td>
<td>DSPS</td>
</tr>
<tr>
<td>Habitual Tardiness</td>
<td>EOPS</td>
</tr>
<tr>
<td>Needs Assistance with Reading/Writing Skills</td>
<td>Financial Aid</td>
</tr>
<tr>
<td>Poor Quality Assignments</td>
<td>CalWORKs</td>
</tr>
<tr>
<td>Study Skills</td>
<td>Academic Services</td>
</tr>
<tr>
<td>Test-taking Skills</td>
<td>Counseling</td>
</tr>
<tr>
<td></td>
<td>Meet with Faculty</td>
</tr>
<tr>
<td></td>
<td>Tutoring</td>
</tr>
</tbody>
</table>
Message to the Student * Additional instructions for the student (e.g., complete, make up work, etc.): 

From "view" you will have the ability to mark your alert’s completed. It has also been confirmed that once an alert is complete (no matter who completes them) the system will automatically send notification to the initiator to inform that it has been completed. You will be able to access "view" alerts that you have submitted.

*Reminder* The student will see this message so be careful what you write.

Do not forget to tick submit.
REPORTS
Reports are only found through the administrative site: currently only select individuals have full access such as the Coordinator for Early Alert therefore all reports will go through the Coordinator.