

October 2017

Placement testing provides timely and accurate assessment of a student's academic proficiency. It determines the most appropriate levels of Math, Reading, and English courses that the students should enroll in. Thus, **it is very important that students prepare prior to taking the test** and do their best to be placed in the correct course level.

### Retesting

Retesting is available for students who wish to improve their score and course placement. It is a second chance to retake the test for a higher score. A student wishing to retake any part of BC's placement tests for any reason is typically allowed **one** retest attempt per subject area past the two months required waiting period. **TIP: Be sure to study before retaking the test.** Students who retake the test without studying will generally not improve their placement.

Students who have completed the assessment test at least three years ago and have not taken any applicable general education classes are required to retake the placement exam. Students who improve their placements can change their course schedules for the upcoming semester to be placed in a higher class they may be qualified for.

### Eligibility, Guidelines, and Timelines

The timeline for eligibility for retesting depends on specific criteria, as outlined in the form below.

Student Name:	Student Signature:
Student ID Number:	Date:

(Select one option, below)

<input type="checkbox"/> <b>Option 1:</b> Retesting <u>after 1 week</u> of taking original test:  Students can retake their placement test after one week if they can demonstrate an extenuating circumstance (for example, medical or documented reasons) <u>and</u> if approved by a Bakersfield College Counselor. Supporting documentation must be submitted with this option.	Notes/Authorization:  Name/Title: _____ Department: _____ Signature: _____ Date: _____
<input type="checkbox"/> <b>Option 2:</b> Retesting <u>after 2 weeks</u> of taking original test:  Students can retake their placement test after two weeks if they can <u>demonstrate</u> an increase in their proficiency level based on completion of remedial work in the Student Success Lab.  Please see Kimberly Nickell for more information. Location: SS143 Phone: (661) 395-4654 Email: <a href="mailto:knicknell@bakersfieldcollege.edu">knicknell@bakersfieldcollege.edu</a>  Verification by the ACDV Dept of completion of remedial work is required before retesting is allowed.	Notes/Authorization: <input type="checkbox"/> All Subjects <input type="checkbox"/> Math <input type="checkbox"/> Reading <input type="checkbox"/> Writing <input type="checkbox"/> ESL  Name/Title: _____ Department: _____ Signature: _____ Date: _____
<input type="checkbox"/> <b>Option 3:</b> Dean Authorization  *Students with special circumstances may submit a written request to the Dean of Student Development and Success to retest earlier than the outlined guidelines. The Dean may waive or modify these guidelines in special circumstances.	Dean Notes:  Signature: _____ Date: _____