

Bakersfield College

On behalf of our faculty and staff, welcome to Bakersfield College. You have made a major commitment by deciding to attend college. It takes a commitment of time, energy and money to obtain a higher education. The rewards for making that investment may also mean a better career, better paycheck and better life for you. If these are your goals, you are in the right place.

Bakersfield College was founded in 1913 with an eye on the future and a healthy respect for the past. For nearly 100 years, Bakersfield College has made it possible for students to become better prepared to transfer to a four-year university, or to improve their career options. You are joining a long tradition of students who have benefited from a community college education.

This is an interesting time in the history of our state. Every day there seems to be more news about state budget deficits, higher taxes, and a rising cost of living. Bakersfield College has not been immune to these ongoing problems. But at Bakersfield College, we are taking the necessary steps to provide students with affordable, quality, higher education. If you are willing and able to benefit from attendance, Bakersfield College is the right choice for you.

We ask that you do your part to make your time at Bakersfield College successful inside and outside of the classroom. Because of the state budget deficits, you may have to make adjustments in your schedule due to fewer course offerings or you may find services are reduced. But remember the decision you made to attend college and the rewards of a higher education. Our staff is here to answer your questions, hear your concerns and guide you as you make important decisions about your education. Use this catalog as a primary resource.

It is our responsibility to support the kinds of programs, events, and activities that will provide you with a well-rounded educational experience; we encourage you to take advantage of all we have to offer. Ultimately, it is your responsibility to invest the time and effort required to earn a college education. Making that investment will lead to your success at Bakersfield College.

Dr. Greg A. Chamberlain
President

Kern Community College District
Chancellor, Sandra Serrano
Board of Trustees
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BC
Bakersfield
COLLEGE

History

Established in 1913, Bakersfield College is one of the oldest two-year community colleges in the nation. The initial program offered a one-year curriculum, and in 1915 the trustees of the Kern County High School and Junior College District authorized a second year of junior college and normal school courses. The college opened its present day campus high above the Panorama bluffs in 1956. Bakersfield College offers courses at its satellite campuses located in downtown Bakersfield at the Weill Institute, at its Delano Campus and other locations in Kern County.

The 153-acre Panorama campus features a state-of-the-art library and technology center and a 19,000-seat stadium that is the crown jewel of community colleges nationwide. With the dedication and opening of the William A. Wheeler Aquatic Center in 2003, an expanded fitness center, and a student success center, Bakersfield College students now enjoy the ability to experience growth in academic, as well as physical and social activities.

Bakersfield College boasts top-notch facilities that are second to none among California Community Colleges. State and bond-funded construction will continue to upgrade facilities to help students achieve their academic goals.

Beliefs

We believe:

- Students are the primary reason for our existence.
- Education is life changing for generations
- Lifelong learning is the cornerstone for personal growth.
- Both tradition and innovation are valued.
- Excellence is our standard.
- We are interdependent with our community.
- Teamwork is essential.
- Diversity is a resource and broadens our perspective.
- Everyone deserves respect.
- Success is measured by the people we serve.

Vision

Bakersfield College will be known for its excellence. We will collaborate in community development, foster cooperative efforts and cultivate partnerships. We will ensure student success through innovation and high standards of service and achievement. Our success will be measured by the individuals and communities we serve.

Mission

With its heritage as a foundation and eye toward the future, Bakersfield College provides the high quality education necessary for our socially and ethnically diverse students—whether they be vocational, transfer-oriented, developmental, or some combination of these—to thrive in a rapidly changing world.

We will accomplish our mission by:

- Establishing strong connections with our student and business communities

- Understanding the needs of our diverse student population
- Responding to student and community needs with efficiency and flexibility
- Honoring our long heritage of community involvement
- Remaining vigilant in scanning our present and future environment within which we operate
- Promoting tolerance and patience with all of our stakeholders

College Strategic Initiatives

- Improve student access, retention, and success.
- Provide effective learning and earning pathways for students.
- Support student learning through appropriate technology.
- Support student learning through streamlined systems and processes.

Department of Institutional Development and Foundation

Mission

The Office of Institutional Development promotes, develops and supports Bakersfield College students, faculty and staff. It is guided by the educational master plan and is committed to provide service to this institution of higher learning. The College goals provide the direction and vision upon which the office focuses to support its purposes.

Purpose

The office exists to support Bakersfield College in the following areas: creating resources from community and business partnerships, developing and disseminating information to meet the needs of the institution, enhancing the institution’s image, supporting the development of educational programs, and supporting student scholarship and student aid opportunities.

The units within this department are Foundation and the Alumni Association.

Foundation

The purpose of the Bakersfield College Foundation is to provide capital campaign support, student support through scholarships and community contact for mentoring and curriculum resources, faculty and staff support through grants and aid, and numerous supplemental educational opportunities for staff and students. Foundation activities provided funds to finance scholarships and awards last year which directly benefited over 500 Bakersfield College students including the President’s Scholars. The Foundation and its board of directors provide a direct liaison for financial support between the College and the community. The Foundation also assists Bakersfield College students, administration, faculty and staff to attain the College’s and community’s educational goals.

Total 2009/2010 Foundation assets exceeded \$14 million of which the majority is invested in bonds and equities. Income is derived from contributions, investment earnings, dues, and program income. Expenditures are primarily for scholarships,

program expenses, student loans and awards, public relations and Foundation operating expenses. The Foundation provided nearly \$500,000 last year to students.

The Bakersfield College Alumni Association is available to all individuals who have a benevolent interest in the College to keep in contact with friends and maintain an association with the College. Bakersfield College Alumni solicit contributions and participation through dues and events, including the annual Bakersfield College Barbecue in September. All monies collected by this active volunteer group directly benefit Bakersfield College students through student awards and scholarships as well as contributions to many other student affiliated school programs.

The Foundation and Alumni Offices are located at Bakersfield College in the Administration Building, Room 19, 1801 Panorama Drive, Bakersfield, CA 93305. Telephone (661) 395-4800. Website address: <http://www.bakersfieldcollege.edu/foundation/>, or www.bcfoundation.net

Delano Campus Foundation

The Delano Campus Foundation is an auxiliary of the Bakersfield College Foundation. It was established in 1975 to ensure that no student would be turned away for lack of money. This auxiliary has distributed more than \$250,000 in scholarships, grants and gifts to the students of the Delano Campus. It hosts a yearly scholarship awards night at the end of each spring semester that honors scholarship winners and their families and donors. The event is held on the Delano campus, and the public, including civic, business and educational leaders, and students and staff regularly attend. The Delano Campus Foundation can be reached at (661) 720-2000, or through the Bakersfield College Foundation office at (661) 395-4800. Friends and supporters of Bakersfield College's Delano campus are invited to support the Delano campus through this auxiliary.

Norman Levan Center for the Humanities

The Norman Levan Center for the Humanities, made possible through a generous gift from Bakersfield physician Dr. Norman Levan, is a 4,400 square-foot campus facility that houses a large seminar hall, offices, the Levan Library, and outdoor seminar areas.

The mission of the Levan Center is to provide programs that focus on and foster greater appreciation of the humanities, explore the relevance of the humanities to the practice of medicine, examine and support ethical behavior in business and the professions, recognize and encourage scholarship and intellectual exchange among Bakersfield College faculty and students, and involve the Bakersfield community in examining the importance of the humanities in the lives of people.

The Levan Center sponsors lectures, panel discussions, topical seminars, humanities book discussion groups, conferences, and retreats. It awards annual Humanities Essay Scholarships

to Bakersfield College students and Summer Scholarship Grants to Bakersfield College faculty, and it supports humanities programs on campus and collaborates with community organizations.

The Center Office is located at Bakersfield College in the Norman Levan Center for the Humanities, 1801 Panorama Drive, Bakersfield, CA 93305. For information, contact Jack Hernandez, Director, at (661) 395-4339 or Email: jhernand@bakersfieldcollege.edu. Website address: <http://www.bakersfieldcollege.edu/levancenter/>.

Accreditation

Bakersfield College, approved by the Chancellor of the California Community Colleges, is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Boulevard, Suite 204, Novato, California, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S. Department of Education. It meets all standards of the California State Department of Education and is listed in the Education Directory, Higher Education, Part 3, published by the United States Office of Education. The University of California, the California State University System, and other colleges and universities give full credit for appropriate courses completed at Bakersfield College.

Student Right to Know

In compliance with the federal Student Right-to-Know (SRTK) Act of 1990 (Public Law 101-542), it is the policy of Bakersfield College to publish its student completion and transfer rates. These rates are based on a limited cohort (or group) of students which are tracked for a three-year period. The cohort is limited because it includes only students who entered Bakersfield College in the fall term as first-time, full-time students seeking a degree, certificate or transfer. Students included in the 2006 SRTK Cohort were tracked from Fall 2006 through Spring 2009 to determine their academic outcomes during the time period.

A student is included in the **Completion Rate** if they attained a certificate or degree or became 'transfer prepared' within the three-year period. Transfer-prepared is defined as having completed 60 transferable units with a GPA of 2.0 or better.

A student is included in the **Transfer Rate** if, within the three-year tracking period, they transferred to another postsecondary institution prior to receiving a certificate or degree or becoming 'transfer-prepared'.

The table below compares Bakersfield College's Completion and Transfer Rates to the statewide community college average.

2006 SRTK Cohort	Completion Rate	Transfer Rate
Bakersfield College	21.0%	13.0%
Statewide	24.8%	16.7%

These rates do not represent the completion and transfer rates of the entire student population at Bakersfield College nor do they account for student outcomes occurring after the three-year tracking period. For further information on SRTK methodology, interpretation and rates at other community colleges, you can visit the California Community College Chancellor's Office web site at <http://srtk.cccco.edu/index.asp>.

Academic Calendar

Fall Semester 2011 (August 22 - December 9)

- April 13 Early web registration begins
- April 28 Open web registration begins
- August 22 **Instruction Begins**
- September 2 *Last Day for a Refund for Semester-Length Classes
- September 5 Labor Day Holiday
- September 6 Last Day to Add a Semester-Length Class with Approved Add Form
- September 19 *Last Day to Drop From a Semester-Length Class Without Receiving a "W"
- October 31 *Last Day to Withdraw From a Semester-Length Class and Receive a "W"
- November 1 Last Day to File for Graduation
- November 11 Veterans' Day Holiday
- November 17 Early Web Registration Begins
- November 24-25 Thanksgiving Holidays
- November 30 Open Web Registration Begins
- December 9 End of Fall Semester

Spring Semester 2012 (January 17 - May 11)

- November 17 Early web registration begins
- November 30 Open web registration begins
- January 17 **Instruction Begins**
- January 27 *Last Day for a Refund for Semester-Length Classes
- January 30 Last Day to Add a Semester-Length Class with Approved Add Form
- February 17 Lincoln Day Holiday
- February 20 Washington Day Holiday
- February 21 *Last Day to Drop From a Semester-Length Class Without Receiving a "W"
- March 30 *Last Day to Withdraw From a Semester-Length Class and Receive a "W"

- April 1 Last Day to File for Graduation
- April 12 Early Web Registration Begins
- April 2 - April 6 Spring Recess
- April 26 Open Web Registration Begins
- May 11 Commencement
- May 11 End of Spring Semester

*In courses other than semester length, the Office of Admissions and Records or the instructor should be consulted

regarding drop, withdrawal and refund deadlines.

Equal Employment Opportunity Statement

In accordance with the requirements of the Civil Rights Act, Bakersfield College provides services and benefits to students regardless of race, color, national origin, ancestry, gender, age, religion, marital status, medical condition or disability. The lack of English language skills will not be a barrier to administration and participation in vocational education programs. (Title VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 503 and 504 of the Rehabilitation Act of 1973, as amended and the Americans with Disabilities Act of 1990.)

All persons have the right to seek admission to and complete an educational program at Bakersfield College. Interference with students' access and successful completion of their education by any person through unlawful discriminatory conduct will not be tolerated. The college will initiate disciplinary action against persons found to have interfered with a students' education through any means of illegal or immoral intimidation.

Kern Community College District will afford reasonable accommodations for applicants and employees to enable qualified individuals to perform essential job functions. Students with disabilities will be accommodated to ensure accessibility and full participation in educational programs. To request reasonable accommodations, applicants and employees should contact the Human Resources Manager at (661) 395-4660. Students should contact Disabled Student Programs and Services at (661) 395-4334.

Unlawful Discrimination

A complaint of alleged unlawful discrimination may be filed within one year of the alleged discrimination. For complaint forms or additional information, contact one of the following:

Human Resources Manager
 1801 Panorama Drive
 Bakersfield, CA 93305
 (661) 395-4660

Additional inquiries pertaining to federal, state, and local equal opportunity laws, and the governing board policies of Bakersfield College or Kern Community College District (KCCD Board Policy Section 11-D) may be directed to the following office:

Vice-Chancellor, Human Resources
 Kern Community College District
 2100 Chester Avenue
 Bakersfield, CA 93301
 (661) 336-5140

Declaración De Igualdad de Oportunidad

De acuerdo con los requisitos de la acta de derechos civiles,

Bakersfield College provee servicios y beneficios a todos estudiantes sin impedimento de raza, color, origen nacional, ancestría, género, edad, religión, estado civil, condición marital, o impedimento. La falta de capacidad de hablar inglés no ser un obstaculo par la admisiÚn vocacionales. (Titulo VI y VII del Acto Civilde Derechos Civiles de 1974; Titulo IX de los Enmiendas de Educacion de 1972; las Secciones 503 y 504 del Acto de Rehabilitacion del 1973, como modificado.)

Toda persona tiene el derecho de solicitar admisi3n y completar un programa educativo en Bakersfield College. No se tolerada interferencia alguna con el acceso y termino exitoso de su educaci3n a ninguna persona o estudiante por medio de conducta discriminatoria ilegal. El colegio iniciara acci3n disciplinaria contra las personas que sean descubiertas interfiriendo con la educacion de los estudiantes por medio de cualquier forma de intimidacion ilegal o inmoral.

Discriminaci3n Ilegal

Una queja de discriminaci3n ilegal supuesta se puede ser registrada dentro del termino de un ano de ocurrida la sepuesta discriminaci3n. Para obtener formas de quejas o informaci3n adicional usted puede ponerse en contacto con la siguiente persona:

Human Resources Manager
1801 Panorama Drive
Bakersfield, CA 93305
(661) 395-4660

Para preguntas adicionales referente a las leyes accion afirmativa y igualdad de oportunidad, ya sean al nivel federal, estatal, o local, y referente a la politica del consejo de gobierno de Bakersfield College o del Distrito Escolar de la Comunidad de Kern, puede ponerse en contacto con siguiente oficina:

Vice-Chancellor, Human Resources
Kern Community College District
2100 Chester Avenue
Bakersfield, CA 93301
(661) 336-5140

Students with Disabilities

Bakersfield College will make reasonable accommodations and/or academic adjustments to ensure that students with disabilities have an equal opportunity to participate in the college's courses, programs and activities, including extracurricular activities. Students with disabilities who are requesting academic accommodations or auxiliary aids should contact Disabled Student Programs & Services at (661) 395-4334. For DSP&S services at the Delano Campus, please contact (661)-720-2000. Participation by students with disabilities in Disabled Student Programs & Services is voluntary. Any student choosing not to participate in the program may elect an alternate path for services through the office of the Dean of Students.

The Bakersfield College Curriculum Committee approved the following Accessibility Statement: "Bakersfield College recognizes the importance and benefits of using technology to enhance student learning, especially as it helps students, faculty and staff communicate more effectively. Every effort will be made to ensure that the design of instructional material and activities for ALL classes taught at Bakersfield College, both face-to-face and at a distance, are accessible to all students, including those with disabilities."

Estudiantes Incapacitados

Bakersfield College proveerá servicio y/o arreglos académicos para asegurar que estudiantes incapacitados tengan oportunidades iguales para participar en las clases de esta escuela, incluyendo actividades extraescolares. Tales estudiantes que piden arreglos o aparatos auxiliares deben llamar a Disabled Student Programs and Services a (661)-395-4334. Participaci3n es voluntaria. Estudiantes que no desean participar en este programa pueden ponerse en contacto con la oficina del Decano de Aprendizaje/Servicios Auxiliares.

Access to and Confidentiality of Student Records: Privacy Act

Student records are protected by the Family Educational Rights and Privacy Act, state law and Kern Community College District Board Policy from access by casual or unauthorized persons. Access to records is provided to the student; appropriate college staff members, persons having written consent of the student, officials of the United States Department of Education; or by court order or subpoena.

The Privacy Act affords Bakersfield College the right to release such "Directory Information" as the student's name, address, e-mail address, photographs, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. If a student does not want this information released, the student must check the privacy requested box on the admission/update forms.

Present and former Bakersfield College students are given the right to inspect, review and challenge the contents of all educational records related to them. No information contained in their educational records may be released without their consent, except to those agencies or individuals authorized by the Act.

Students wishing to inspect, review, or challenge any of their educational records must make a request in writing to the Director of Enrollment Services, (661)-395-4301, Room A-7. Copies of the Bakersfield College FERPA Policy are available in the Office of Admissions and Records.

Policy Concerning Sexual Harassment

Bakersfield College is fully committed to all federal, state, and local human rights and equal opportunity laws.

Title VII of the Civil Rights Act of 1964, amended 1991, and Title IX of the Educational Amendments of 1972 are strictly enforced. This legislation specifically prohibits sexual discrimination in employment, and educational programs and services respectively.

Students have the right to gain access to and complete an educational program at Bakersfield College. Interference with students' admission to and successful completion of their education by any person through unlawful sexual conduct will not be tolerated. The college will initiate disciplinary action against persons found to have interfered with a student's education through any means of sexual harassment or intimidation.

The Bakersfield College Student Handbook sets forth a statement of Students Rights and Responsibilities and complaint procedures. Students should refer to this publication for further information.