<table>
<thead>
<tr>
<th>Time</th>
<th>Focus / Topic</th>
<th>Attendees</th>
<th>Lead(s) and Presenter(s)</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 am</td>
<td>Institutional and Program Leadership</td>
<td>Sonya Christian (30 min.) Manny Mourtzanos</td>
<td>Sonya Christian &amp; Manny Mourtzanos</td>
<td>President’s Conference Room</td>
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<tr>
<td>9:30 am</td>
<td>Institutional Data Collection and Analysis</td>
<td>Lisa Fitzgerald Janet Fulks Michael Carley Heidi Gilliard Manny Mourtzanos</td>
<td>Lisa Fitzgerald &amp; Janet Fulks</td>
<td>President’s Conference Room</td>
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<tr>
<td>10:30 am</td>
<td><strong>BREAK</strong></td>
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<tr>
<td>10:45 am</td>
<td>Progress on BC’s Implementation Plan: Presentation, Discussion &amp; Feedback</td>
<td>ATD Core Team Data Coaches MIH Leadership Team SALT EAC Lisa Fitzgerald Michael Carley Heidi Gilliard</td>
<td>Manny Mourtzanos &amp; Janet Fulks (MIH)</td>
<td>Fireside Room</td>
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<tr>
<td>11:45 am</td>
<td><strong>LUNCH</strong></td>
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<td></td>
<td>Fireside Room</td>
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<tr>
<td>12:15 pm</td>
<td>A Presentation of Student Success at BC: SSSP and Student Equity</td>
<td>ATD Core Team Data Coaches MIH Leadership Team SALT EAC</td>
<td>Zav Dadabhoy, Primavera Arvizu &amp; Paul Beckworth</td>
<td>Fireside Room</td>
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<tr>
<td>1:45-2:15</td>
<td>Leah Meyer Austin Award Criteria</td>
<td>SALT EAC Lisa Fitzgerald Michael Carley Heidi Gilliard</td>
<td>Manny Mourtzanos, Response from: John Nixon and Ron Head</td>
<td>Fireside Room</td>
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<tr>
<td>2:30 pm</td>
<td>BC’s Certification Scheme (or ‘Development of a Climate Survey’…work session)</td>
<td></td>
<td>Michael Self, Janet Fulks &amp; Ron Head</td>
<td>Fireside Room</td>
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<tr>
<td>3:15 pm</td>
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<td><strong>ADJOURN</strong></td>
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NOTES:

Sonya and Manny: A narrative report about ATD progress:
- Formal Title: BC’s Progress in Achieving the Dream: A Report to BC
  - Basic Skills to PreCollegiate
  - Professional Development
  - Certification Scheme
- Lisa and Janet: Will write a similar report (Sonya will promote)
- 10:45 meeting:
  - ATD Goals: how are we making progress
    - Discuss content
    - Highlight progress and initiatives
    - Each header is a goal or action item
- Leah Meyer Award:
  - A PowerPoint
  - Documenting progress
  - Focusing on document and disseminating information about our work (‘Knowledge Transfer’):
    - Writing papers
    - Presenting at conferences
    - Applying for awards
  - We believe we qualify for one of the ATD awards
    - Discuss criteria and why we qualify
      - Ask John and Ron to:
        - Discuss criteria
        - Provide a case study of a past winner
        - Where they see BC’s strengths and highlights for us to include in our application
- Ask John and Ron to give us feedback and reaction after each session (15 minutes at the end of each session)
- Ask Ron to do a data workshop with Data Coaches and Michael Self on the Climate Survey